

## AGENDA PLACEMENT FORM

(Submission Deadline – Monday, 5:00 PM before Regular Court Meetings)

**Date:** 6.12.25

**Meeting Date:** 6.23.25

**Submitted By:** Lance Anderson

**Department:** Purchasing Department

**Signature of Elected Official/Department Head:**



<b>Court Decision:</b> <small>This section to be completed by County Judge's Office</small>
  <div style="color: red; font-weight: bold; font-size: 1.2em;">6-23-25</div>

**Description:**

Consider and approve renewal of RFP 2021-401 Insurance Consultant with  
Holmes Murphy & Assocaites. This is the final renewal with Johnson County for  
the period of July 25, 2025 - July 24, 2026.

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(May attach additional sheets if necessary)

**Person to Present:** Lance Anderson

(Presenter must be present for the item unless the item is on the Consent Agenda)

**Supporting Documentation:** (check one)      ☒ PUBLIC      ☐ CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

**Estimated Length of Presentation:**   5   minutes

**Session Requested:** (check one)

☐ Action Item    ☒ Consent    ☐ Workshop    ☐ Executive    ☐ Other \_\_\_\_\_

**Check All Departments That Have Been Notified:**

☐ County Attorney      ☐ IT      ☐ Purchasing      ☐ Auditor  
☒ Personnel      ☐ Public Works      ☐ Facilities Management

Other Department/Official (list) \_\_\_\_\_

**Please List All External Persons Who Need a Copy of Signed Documents  
In Your Submission Email**

Approved in CC on 9/11/2023

**Lance Anderson**  
**Purchasing Agent**  
landerson@johnsoncountytexas.org



**Kristi Shaw**  
**Deputy Purchasing Agent**  
kshaw@johnsoncountytexas.org

May 20, 2025

Holmes Murphy & Associates  
12712 Park Central Drive  
Suite 100  
Dallas, Texas 75251

RE: RFP 2021-401 Insurance Consultant

Dear Ms. Rickman,

Our contract with Holmes Murphy & Associates expires July 24, 2025. Johnson County would like to exercise our option to renew with you for another year pending your agreement and Commissioners Court approval.

The new contract dates will be July 25, 2025 to July 24, 2026. This is our final renewal.

Please sign below and return via email to pur@johnsoncountytexas.org

Sincerely,

A handwritten signature in cursive script that reads "Kristi Shaw".

Kristi Shaw  
Deputy Purchasing Agent  
Johnson County

A handwritten signature in cursive script, likely belonging to John M. Rickman.  
\_\_\_\_\_  
Yes, I want to renew for another year

5/20/2025  
\_\_\_\_\_  
Date

\_\_\_\_\_  
No, I do not want to renew

\_\_\_\_\_  
Date